

**IQAC Meeting Minutes for the Academic Session 2016-2017**  
**Period from 1/7/2016 to 30/6/2017**

**Meeting - 6**

**Date: 20.04.2017**

Proceedings of the meeting of IQAC held on 20/04/17 in the Board Room.

Members Present:

1. Prof. Sujata Bandyopadhyay
2. Prof. Tanmay Bandyopadhyay
3. Dr. Prasanta Bhattacharyya
4. Dr. Somnath Das
5. Dr. Krishna Kumar Mondal
6. Dr. Sumanti Gupta
7. Sri Tanmoy Ghosh
8. Sri Mrinal Kanti Bera
9. Sri Gobindo Chandra Mondal
10. Sri Binay Kumar Sadhukhan

Proceedings:-

1. The proceedings of the last meeting held on 24.01.2017 was read and confirmed. Prof. Tanmay Bandyopadhyay, IQAC - Coordinator, presides over the meeting. It was the first meeting of IQAC after the visit of the NAAC Peer- Team for the 2nd Cycle NAAC on 6th and 7th day of February, 2017 and the Coordinator thanked all the members present in the meeting for their cooperation during the visit of NAAC Peer Team. He individually thanked the Teacher- in-charge of the College, the NAAC - Convenor and the Governing Body members and also the other Teaching, Non- Teaching and casual staff of this college for their whole hearted cooperation and hard work for achieving excellence during NAAC visit.

2. The IQAC coordinator informed the house that some work is still left for the academic session 2016-17 and the first and foremost task is to conduct a seminar on "Consumer protection which

*Tanmay Bandyopadhyay*  
20/4/17

*Sujata Bandyopadhyay*  
Teacher-in-Charge 20.4.17  
Rabindra Mahavidyalaya  
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is one of the best practices of our college for the current academic session. Accordingly, Dr. Prasanta Bhattacharyya, proposed that the seminar topic should be "Developing students' awareness about consumer Protection." In this context, Prof. Chirodip Majumdar proposed the name of two speakers for the seminar - Prof. Shamlal Sukul and Prof. Prem Agarwal. The members in the house unanimously supported the proposal and the coordinator agreed to arrange the seminar within few weeks after contacting the speakers and settling with them about the date of such seminars.

3. As the academic session 2016-17 is nearing at its conclusion, the IQAC - Coordinator proposed to issue the format to the respective departmental heads for filling up those documents as a part of the AQAR report. In this context Prof. Chirodip Majumdar placed his views that the last date of submission of such documents by the departmental heads to the IQAC should not be before the first week of July, 2017. The members unanimously supported his views and accordingly the last date for submission of the reports was fixed to be 15/7/2017.

Having nothing to discuss the meeting ended with vote of thanks to the Chair.

Tanmay Bandyopadhyay  
20/4/17

Sujata Bandyopadhyay  
20/4/17  
Teacher-in-Charge  
Rabindra Mahavidyalaya  
P.O. Champadanga, Dist-Hooghly

The proceedings of the previous  
meeting dated 24.1.17 is read  
& confirmed.  
Sujata Bandyopadhyay  
Teacher-in-Charge  
Rabindra Mahavidyalaya  
P.O. Champadanga, Dist-Hooghly